



# Becoming a Trustee

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The Swan Song Project is a unique charity that specialises in Celebrating Lives, Making Memories and Leaving Legacies. Our core work is supporting terminally ill and bereaved people to write and record an original song. We also host other music and grief based activities and produce a podcast on songwriting and bereavement.

The charity was founded in 2017 and has steadily been growing since then. Before the pandemic we were working primarily with patients at hospices across Leeds and Bradford. We made the service available virtually during the lockdowns which has enabled us to work with people from further afield. As the world opens up again our goal is to spread our service across the country, being able to support people both in person and virtually.

It is an exciting time for the organisation and we look forward to welcoming some new trustees to help us on this journey.



# Becoming a Trustee

The role of Trustee is to oversee the charity, ensuring it keeps on track and is effectively working towards its charitable objectives. The board of trustees meets 5 or 6 times a year to make decisions relating to the charities strategy and governance. Trustees sometimes support staff members with particular tasks between meetings as well.

We are interested in hearing from people with a wide range of skills and experiences. We would especially welcome applications from people with finance experience. No previous experience of being a trustee is required (training can be provided).

If you are interested please email a CV and cover letter to [Ben@swansongproject.co.uk](mailto:Ben@swansongproject.co.uk).

We look forward to hearing from you.

More detailed guidance on the role of trustees can be found here - <https://www.gov.uk/government/publications/the-essential-trustee-what-you-need-to-know-cc3>